



# UCA ANNUAL CONVENTION REGISTRATION

January 21st-26th 2018—Mauna Lani Bay Hotel & Bungalows, Kohala Coast, Hawaii

## PERSONAL INFORMATION (\*required information)

\*Contact Name: \_\_\_\_\_ \*Company: \_\_\_\_\_

Company Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: ( ) \_\_\_\_\_ - \_\_\_\_\_ \*Cell Phone: ( ) \_\_\_\_\_ - \_\_\_\_\_ \*Email: \_\_\_\_\_

## OFFSITE EMERGENCY CONTACT

\*Name of Person: \_\_\_\_\_ \*Phone: ( ) \_\_\_\_\_ - \_\_\_\_\_ Relationship to You: \_\_\_\_\_

## ATTENDEES

Name: \_\_\_\_\_

Name: \_\_\_\_\_

## YOUTH ATTENDEES (20 & Under)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Airport transportation **NOT** included in registration fee!

Rental cars available at airport or hotel.

Do you or your guests have any special physical, dietary (allergies, vegetarian, etc.), or other needs:  Yes  No

If yes, please describe: \_\_\_\_\_

## GOLF OUTING ATTENDEES

GOLF FEE IS \$200 PER PLAYER

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Golf clubs available at course for an additional fee.

## CONVENTION AGENDA

Event	Date
Welcome Party	Sunday, 1/21
Educational Seminar & Breakfast	Monday, 1/22
Golf Outing	Monday, 1/22
Associates' Party	Tuesday, 1/23
Educational Seminar & Breakfast	Wednesday, 1/24
President's Dinner	Thursday, 1/25

**Please submit completed forms to:**  
 Mail: 500 Park Blvd., Suite 154C, Itasca, IL 60143  
 Fax: (630) 773-4873  
 Email: lfosmoen@uca.org

Please call (630) 467-1919 with questions.

All registration forms must be accompanied by payment to hold your space or we cannot honor it. No refunds of registration fees will be made after Friday, **December 1, 2017**. If hotel reservations are cancelled after Friday, December 1, 2017, the registrant will be responsible for all room charges including tax. All hotel related charges will be billed to the registrant upon cancellation with the Mauna Lani Bay Hotel & Bungalows.

## REGISTRATION

REGISTRATION FEES	Total Attendees	Fees by 10/27/17	Fees after 10/27/17	Subtotal
Member Attendees		\$950 (save \$200!)	\$1,150	\$
Non-Member Attendees		\$1,200 (save \$200!)	\$1,400	\$
Youth Attendees (20 & Under)		\$500	\$500	\$
Golf Outing		\$200	\$200	\$
<b>Total</b>				\$

## RESORT ACCOMMODATIONS - Mauna Lani Bay Hotel & Bungalows, Hawaii, www.maunalani.com

All rooms reserved by UCA. To reserve a room, submit this completed form back to lfosmoen@uca.org.

Guests in Room	Arrival Date	Departure Date	Bed Options	Room Type
Name(s): _____	____/____/____	____/____/____	<input type="checkbox"/> 1 King Bed <input type="checkbox"/> 2 Queen Beds	<input type="checkbox"/> Ocean View Room (\$339)* *Price includes daily breakfast for two.

## IMPORTANT INFORMATION

Negotiated room rates three days prior to and three days after UCA's convention (subject to availability).

All room rates are subject to applicable resort fees, Hawaii state & Hotel room taxes.

All room rates are based on single or double occupancy.

Additional adults in a room (18 & older) will be subject to a charge of \$75 per night/per person (max. 4).

Room & bed preference not guaranteed. UCA has contracted a limited # of rooms- all on first come/first serve basis.

Porterage charges & housekeeping fees are not included in the rates above.

## PAYMENT INFORMATION - Credit Card Information must be submitted to reserve room.

When UCA submits reservation this card will be charged a deposit from the hotel.

[ ] Check - Registration fees only! (Please submit CC info for room reservations.) [ ] MasterCard [ ] Visa [ ] American Express

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_ Verification Code \_\_\_\_\_

Cardholder Name \_\_\_\_\_ Signature \_\_\_\_\_

Please send flight information to lfosmoen@uca.org at your earliest convenience.